

# THEATER CLEARANCE STEPS

- 1 Review the Foreign Clearance Guide at: <https://www.fcg.pentagon.mil/>
- 2 Complete AT/FP Level 1: Training is available at: <https://atlevel1.dtic.mil/at/>
- 3 Complete Survival, Evasion, Resistance, and Escape (SERE) Level B (or higher). The SERE 100 Computer Based training satisfies this requirement. This unclassified training can be found on the Joint Knowledge Online (JKO) at: <http://jko.jfcom.mil/>; Army Knowledge Online (AKO) at: <https://www.us.army.mil/>; Navy Knowledge Online (NKO) at: <https://www.nko.navy.mil/>; Air Force Portal at: <https://www.my.af.mil/>; and the Marine Net at <https://www.marinenet.usmc.mil/>. SERE 100 training is also available via the SIPRNET Africa Command Theater Clearance web site at: <https://portal.africom.smil.mil/orgs/oplog/fo/fos/PR/default.aspx>.
- 4 Complete and submit a digital DD Form 1833 Isolated Personnel Report (ISOPREP) via the Personnel Recovery Mission Software (PRMS) System. All personnel will register for an "individual account" and will complete the accompanying ISOPREP Computer Based Training found on the link. Complete/submit the ISOPREP via the Army Knowledge On-Line (AKO) PRO-File tool located on the NIPRNET at: <https://www.us.army.mil/> or via the PRMS Database located on the SIPRNET at: <http://prmsnatl.osc.acc.af.smil.mil/PRMS/Login/start.aspx>. If unable to access SIPRNET or NIPRNET, contact the service component's Personnel Recovery Coordination Cell (USARAF, NAVFORAF, MARFORAF, SOCAFRICA, AFAFRICA, CJTF-HOA, JSOTF-TS). If not attached to or sponsored by a service component and you require entry to the US Africa Command AOR, contact the Africa Command JPRC at Commercial: +49 711-729-2139, 2757, 2759, DSN: 314-421-2139, 2757, 2759 or via e-mail at: [jocpersrec@africom.mil](mailto:jocpersrec@africom.mil) or [jocpersrec@africom.smil.mil](mailto:jocpersrec@africom.smil.mil).
- 5 Create an APACS account at: <https://apacs.dtic.mil>
- 6 Submit travel clearance request via APACS 30 days prior to scheduled travel.
- 7 Ensure APACS travel clearance request certifies completion (with dates) of SERE Level B (or higher), AT/FP Level 1, Human Rights training, and compliance of electronic filling of DD Form 1833 (ISOPREP).
- 8 Check Theater Clearance approval status via APACS prior to travel.

**Traveler is required to provide notification of travel cancellation to the Africa Command Theater Clearance Coordination Center. Modify the travel clearance request and populate/click on the "Cancelled" request box for automatic notification via APACS.**